

SPRING FRIENDS MEETING BUILDING USE AGREEMENT

There will be a charge of \$1000 for the use of the Meetinghouse by non-members/non-attenders.

\$500 will be retained as the rental fee, and \$500 returned to the user if the building is left in good, clean condition.

Fees may be waived for special circumstances and need.

Non-members/non-attenders of Spring Friends Meeting who wish to use the Meetinghouse are requested to attend at least one Meeting for Worship with us prior to using the property. While Quakers believe that the "Church" is the body of people who make up the community of Christians and that the Meetinghouse is a building, our Meetinghouse does reflect the nature of the Spring Friends community much as a family's home reflects the nature of the family. Therefore, we believe it is important for those who would rent the Meetinghouse for an event to have a sense of our community in order to appreciate the Meetinghouse and use it well.

The Building may not be in the condition in which the user wishes, so it is advised that prior to the use, somebody check the building. Since we are a small congregation, we do our own cleaning. Your building use may fall in between our cleaning schedule. There is a vacuum in the rooms behind the main room, and you are welcome to use that to spiff up if needed.

Please keep all doors unlocked during your gathering for safety reasons. There are exit doors in the back of the Meetinghouse in the small rooms that lock and unlock from the inside. Please unlock these during your gathering and lock them when you leave.

Quakers are a peaceful and simple people. By choosing to use our building for your event, you are requested:

- a. Not to re-arrange the furniture except for slight modifications at the front for your event. There is a formal pulpit, which you may use. It is stored in the back room, and you may bring that out into the main room if you wish;
- b. Not to use any military trappings in the Meetinghouse or grounds. For example, it is not appropriate to have weapons in or around the Meetinghouse, like crossed swords over the doorway for a departing married military couple;
- c. Not to use alcohol or tobacco in or on the Meetinghouse property, except that a champagne toast or a small amount of alcohol in punch is permitted for wedding receptions. The Meeting will not be legally liable for any accident by a departing guest following the use of alcohol at your event;

- d. Not to use nails, screws or adhesive products to hang decorations for your event. You may use existing nail holes or hangers. Simple bench decorations may be used, but should be removable without harm to the benches.
- e. Not to use raw rice or confetti as a departing “throw” for bridal parties. Please use birdseed or bubbles so that you will not be hurting wildlife nor littering the grounds.
- f. Not to use candles or any other form of open flame without pre-approval.

If you are using the “Hut” for your reception, you are requested to:

- a. Remove all trash;
- b. Clean all kitchen counters/sinks;
- c. Wash all dishes;
- d. Leave no food;
- e. Leave tables arranged as you found them;
- f. Remove all decorations.

Accepted, Sealed and Agreed to (Sign and Print Name):

Spring Friends Meeting, Sealed, (Give Position in the Meeting):
